

Mountain View Seniors' Housing
Board Meeting Agenda
Thursday November 27, 2014 – 7:30 pm to 9:00pm
Administrative Offices Boardroom, Olds AB

APPROVED MINUTES

Members: Director Bruce Beattie, Director Meg Bigelow, Director Lance Colby, Director Judy Dahl, Director Terry Leslie, Director Kimberly Moore, Director Jeremy Sayer

Administration: Sarah Eichhorst, Sam Smalldon,

Guests: Cathy A. Hutchinson, RN, Director of Care
Wayne Milaney, Project Manager

1. CALL TO ORDER

Meeting called to order at 7:32pm by Acting Chair Jeremy Sayer.

2. APPROVAL OF AGENDA

14-116 Moved by Director Kim Moore to accept the agenda as presented. CARRIED.

3. APPROVAL OF MINUTES

a) Regular Meeting September 17, 2014

14-117 Moved by Director Lance Colby to approve the September 17th 2014 Regular Meeting Minutes. CARRIED.

4. Presentations

a) Cathy Hutchinson, RN Director of Care – Information presented by Cathy Hutchinson.

14-118 Moved by Director Judy Dahl to accept the Director of Care presentation. CARRIED.

b) Wayne Milaney, Project Manager – Information presented by Wayne Milaney.

14-119 Moved by Director Kim Moore to accept the Sundre Project Manager's presentation as information. CARRIED.

5. COMMITTEE REPORTS

- a) Building Committee – last met October 9, 2014 – Information presented by Lance Colby.
- b) Finance Committee- last met November 27, 2014 – Information presented by Jeremy Sayer.
- c) Personnel Committee- last met September 15, 2014 – No information presented.
- d) Foundation (MVHF) Report – last met November 19, 2014 – Information presented by Sam Smalldon.

14-120 Moved by Director Lance Colby to accept the Committee Reports as information. CARRIED.

6. BUSINESS ARISING FROM MINUTES

- a) MVSH - Sundre Project Update – Information presented by Sam Smalldon.
- b) Foundation Capital Campaign for Sundre Project and Naming Policy – Information presented by Sam Smalldon.
- c) Next Board Retreat – last met October 4, 2014 (9:00 AM to 1:00 PM at MVC) – Information presented by Sam Smalldon.
- d) Resident and Family Satisfaction Surveys – Response from Management – Information presented by Sam Smalldon.

14-121 Moved by Acting Chair Jeremy Sayer to defer the Resident and Family Satisfaction Surveys to the March Board Meeting. CARRIED.

7. NEW BUSINESS

- a) 2014 Audit Plan – Information presented by Jeremy Sayer.

14-122 Moved by Director Bruce Beattie to accept the 2014 Audit Plan as presented. CARRIED.

- b) 2015-18 Business Plan for Alberta Housing – Information presented by Sam Smalldon.

14-123 Moved by Director Judy Dahl to approve the 2015-2018 Business Plan for Alberta Housing. CARRIED.

- c) MVSH Signing Authorities – Information presented by Sam Smalldon.

14-124 Moved by Director Lance Colby to have Lance Colby removed from signing authority and add Judy Dahl. CARRIED.

- d) Reserve Policy – Information presented by Sam Smalldon.

14-125 Moved by Director Judy Dahl to direct Sam to draft a Reserve Policy and present to the Finance Committee and to also forward to the Board for approval. CARRIED.

e) Meeting with Minister of Seniors – Information presented by Bruce Beattie.

14-126 Moved by Acting Chairman, Jeremy Sayer to have support from the board to set a meeting with the Minister, and delegate Bruce Beattie to arrange that through his contacts. CARRIED.

f) Current ASLI Competition – Information presented by Sam Smalldon.

g) Governance Proposal – Unanimous Member Agreement (UMA) – Information presented by Bruce Beattie.

14-127 Moved by Director Bruce Beattie to begin drafting the MVSH Bylaws and Committee Terms of Reference under the current Governance Model as MVSH is a housing Management Body under the Alberta Housing Act and bring to the board for approval. CARRIED.

14-128 Moved by Director Jeremy Sayer to appoint Judy Dahl to the building committee. CARRIED.

h) ASCHA Conference and Trade Show - April 15 - 17. 2015 – Information presented by Sam Smalldon.

14-129 Moved by Director Judy Dahl that the board approve the CAO and up to 3 board members to attend the ASCHA Conference and Trade Show on April 15-17 2015. CARRIED.

8. CHAIRMAN'S REPORT – Information presented by Bruce Beattie.

9. CAO's REPORT (written report on Share Point)

14-130 Moved by Kim Moore to accept the chairmans and CAO report as presented. CARRIED.

10. POLICY REVIEW

11. CORRESPONDENCE

a) Letters from Municipalities for Board Appointments

14-131 Moved by Director Jeremy Sayer to accept the Letters from Municipalities. CARRIED.

12. PENDING

13. IN-CAMERA

14-132 Moved by Director Judy Dahl to bring the meeting "In Camera" at 8:55pm. CARRIED.

a) Appeal Letter from Mr. Pat Rowden

14-133 Moved by Director Judy Dahl to rise and raise the meeting at 9:20pm. CARRIED.

14. KEY MESSAGES

15. 2014-2015 BOARD MEETING SCHEDULE

16. NEXT MEETING DATE:


Thursday January 29, 2015

@ 6:30 PM-9:00 PM

Administration Offices, Olds AB

17. ADJOURNMENT

14-134 Moved by Director Kim Moore to adjourn the meeting at 9:32pm. CARRIED.



MVSH Board Chairman, Bruce Beattie