



BOARD MEETINGS | KEY MESSAGES

Mountain View Seniors' Housing (MVSH) Regular Board meeting held November 22, 2018

- The MVSH Board met at the MVSH Administrative Offices in Olds Alberta for their regular scheduled Board meeting.

Key Messages from Regular MVSH Board Meeting

- The Board met with the MVSH executive management team at this meeting and received updates on key risks, issues and activities.
- The Board received an update on improving trends in MVSH health care delivery with reports from our Director of Care on indicators of improvement and incident risk reduction. MVSH will continue to follow up on AHS funding concerns raised with AHS on August 15, 2018.
- The Board received an update on the annual Strategic Management Planning Session to further develop management's Action Plans designed to align with strategies and goals of the Board's approved Strategic Plan.
- The Board was updated on the new employee engagement program for MVSH. This new employee engagement framework will provide a guide for developing better relationships with employees and provide better support to staff while ensuring accountability of management for staff relations.
- All Board Committees reported to the Board with updates on agendas and work in progress.
- The Board supported management investigating financing to improve management of the life lease model, its financial risk and concerns for improvement in managing operating cashflows.
- The Board was updated with a report on the order for installation of the second elevator at Aspen Ridge Lodge which started construction in early October and with notable delays from the elevator supplier will now be completed by March 2019.
- The Board received updates on Union Negotiations at Sundre Seniors Supportive Living Facility and Union Negotiations at Mount View Lodge in Olds. Both negotiations are for first collective agreement with MVSH and AUPE certified as representing the staff at these locations.
- The Board commends and supports the MVSH Foundation in its efforts to raise funds for MVSH residents and tenants, furniture and equipment and capital projects. The 4th Annual Powered by the People Gala and Fundraiser will be held April 4, 2019 in Olds Alberta at the Pomeroy Inn, with a theme of "Blue Hawaii." An organizing committee for the Gala has been formed with involvement of the Ladies Auxiliary from the Mount View Lodge in Olds.



- The Board approved the 2018 Audit Plan as presented by the MVSH Auditor and approval for the name change for the Auditor from Collins Barrow Red Deer LLP to RSM Alberta LLP.
- The Board tabled discussion on the MVSH Proposal for a new business model, 2019 Budget and 2019-2023 Business Plan for a Special Meeting to be called by the Chair for December 14, 2018.
- The Board approved a fee increase at January 1, 2019 for up to 5% for residents of the Lodges and Life Lease Suites.
- The Board requested management to prepare time on the Board calendar for a Board site tour of MVSH facilities and a few retreat working sessions for increased Board oversight in 2019 in developing a new business plan. The Board will continue to review all risks and requirements for a new business plan and continue its consultation with each of the Municipal partners in 2019. The goals are to help seniors stay in their communities and for MVSH to achieve sustainability.
- The Board reviewed the Q3 2018 DRAFT Financial Statements and 2018 Budget Management Strategies. A copy of the draft Q3 statements are attached to these Key Messages.
- The Board approved a transfer of \$233,086 from Capital Reserve: \$107,500 to cover one-time equipment repair and facility maintenance and \$50,000 from Capital Reserve to cover emergent capital costs in 2018 and \$75,586 to used in 2019 for Capital priorities as commitments for Fiber Installation in Sunder and Dayforce Payroll Upgrade Implementation.
- The Board received an update that management continues to follow up on the disposal process administered by the Province related to both the Community Housing and the Repurposing of the Foothills Lodge. A meeting with the Assistant Deputy Minister of Seniors and Housing was held to discuss progress on both these activities on Tuesday April 24, 2018 in Carstairs. Another meeting is set for February 4, 2019 for the Mayors and Reeve to meet with the Assistant Deputy Minister of Seniors and Housing to follow up. Currently, there still is nothing further to report from the Department. MVSH has been advised;
 - The next step in this process for the Foothills Lodge disposal is for the Department to undertake an appraisal of the value of the property and facility and provide opportunities for tender.
 - The next step in this process for the Community Housing properties in Olds, Didsbury and Carstairs is with the Department to determine.



Next MVSH Regular Board Meeting

- Our next regular Board meeting will be Thursday February 7, 2019 @ 6:30-9:00 PM at the MVSH Administration Offices, in Olds, AB.

Mountain View Seniors' Housing (MVSH) Special Board meeting held December 14, 2018

- The MVSH Board met by teleconference at 1:00 PM for this special Board meeting called as per MVSH Bylaws.

Key Messages from Special MVSH Board Meeting on December 14, 2018

- The Board met with the MVSH CAO to discuss the 2019 MVSH Operating Budget and 2019 Requisition.
- The Board a 2019 MVSH Operating Budget for \$15.885 Million, a 2019 Requisition of \$1.95 Million and a change in the annual requisition payment method to quarterly.

Contact or Questions

- If you require any information or there are any questions related to this communication please contact a Board Director, Alternate Director or Sam Smalldon, CAO for MVSH at 403-556-2957 or by email at sam.smalldon@mvsh.ca.